

**Lebanon Board of Finance  
Minutes of June 8, 2015  
Special Meeting**

**Members Present:** David Scata (Chairman), Liz Charron (Vice Chairman), Gregg Lafontaine, Meghan Bruce, Betsy Petrie

**Alternates Present:** Diane Malozzi, Kevin Cwikla (@ 7:10 PM)

**Members Absent:** Phil Johnson, Ed Tytor

**Others Present:**

- Veronica Calvert, Finance Director

**A. Call to Order**

The meeting was called to order at 7:00 PM by David Scata. Diane Malozzi to sit for Phil Johnson.

**B. Town Monthly Reports for Fiscal Year 2014-2015 Expenditures, Revenues, TIP/SIP, Contingency Balance and Fund Balance**

The Board reviewed the expenditure and revenues reports. The Board decided to review the final numbers and details at the July regular meeting as final FY2015 invoices are due by 7/24.

**C. New Business**

1. *Discuss and act on Windham Paramedics, Department 446, over expenditure for fiscal year 2015.* Veronica provided details to the Board regarding payments to the Windham Hospital Paramedics for the full fiscal year to date. The budgeted allocation for the account, as explained by Veronica, is determined by Windham Hospital based on a quarterly contractual charge and a per call rate –and is provided to the Town by the hospital based on the previous year's calls. There is an anticipated shortfall of \$8,861.00 as calls appear to be up from the previous year. Meghan Bruce moved and Betsy Petrie seconded a motion to authorize an over expenditure of up to \$9,000.00 for Department 446 (Windham Paramedics) for fiscal year 2015. The Board then discussed the motion. Talk centered on how there is no incentive for the hospital to reduce costs and how other towns have encountered the same challenge. It was also discussed that the insurance reimbursement to the Fire Department is less than what the Town pays for the services from the hospital. The Board agreed that the Town should pay up to the allocated amount (as determined by Windham Hospital) and discuss the over expenditure again in July. The motion failed with one yes and 5 no.

2. *Consider and act on setting the mil rate for Fiscal Year 2015-2016.* The Board discussed the impact of the State budget to the town; at the current time, there appears to be less State funding in FY2016 but not enough to impact the mil rate. Liz Charron moved and Meghan Bruce seconded a motion to set the mil rate for the Town of Lebanon at 28.7 for FY2015-2016. Motion passes unanimously.
3. *Discuss and act on a request for proposal (RFP) for auditing services.* David Scata relayed that he had received a letter from Stephen Hopkins to terminate his contract with the Town to provide audit services, as of June 8, 2015. David explained that Stephen provided rationale for his termination that he had spent additional hours on support of the FY2014 audit and had challenges obtaining information from the Board of Education. The Board discussed Stephen's concerns. David mentioned that he would have a personal conversation with the chairman of the Board of Education to see if they would have a conversation with Stephen and provide assurances that any challenges encountered previously would be addressed moving forward. Liz Charron also offered to have a personal conversation with Stephen given her relationship as Chairman previously during his tenure. No action was taken.
4. *Discuss and act on establishing Fund 243 for Library Renovations.* The Board decided not to take any action on this item and will reconsider this item at an upcoming meeting; funds should be established for both major bonding projects.

#### **D. Adjourn**

Liz Charron moved and Meghan Bruce seconded a motion to adjourn at 7:52 PM.  
Motion passes unanimously.

Respectfully Submitted,  
Meghan Bruce  
Secretary